

The Action Centre has made a small amount of money available to former employees of John Deere Welland Works, for training purposes. A sub-committee of the John Deere Adjustment Committee has been formed to address the distribution of money.

Parameters

1. Submissions can be approved for up to a maximum of \$500 per individual. Multiple submissions by one individual will be considered by the Training Sub-Committee for approval.
2. Copies of all original receipts, even if over the \$500 maximum amount, should be submitted to the John Deere Action Centre Coordinator.
3. Submissions will be accepted up to and including September 1, 2010 or the depletion of the fund (whichever comes first). The Sub-Committee will review and bring recommendations for future funding to the Adjustment Committee in September, 2010.

Eligibility

1. Each employee who was severed due to the closure of John Deere Welland Works, and has not yet obtained full-time employment or is underemployed, is eligible for this funding. For the purposes of this application, underemployed means those individuals who may be working full-time hours, but at a job earning less than \$12 per hour.
2. Courses must prepare the applicant for future full-time employment. Please note any courses taken to obtain a GED or Grade 12 Diploma equivalent will be considered. Courses must be taken through an accredited college or educational institution (these will be posted at the Action Centre or can be obtained by going to the Ministry of Training, Colleges, And Universities website). Exceptions may be approved by the Sub-Committee.
3. Only those individuals who are not receiving funding from other sources will be eligible for Action Centre funding. Funding is limited to course or tuition costs only and does not include tools or equipment.
4. Eligibility is reviewed on a case-by-case basis, and the Training Sub-Committee may make exceptions in cases with extenuating circumstances.

Request

1. A Request for Funding Application must be completed
2. Application forms are to be submitted to the John Deere Action Centre Coordinator. Forms will then be dated and reviewed by the Coordinator and one other member of the Sub-Committee for approval.
3. Requests will be processed in the order of date submitted to the Coordinator.
4. Approved funding requests will be reported by the Sub-Committee at the regular Action Centre meetings.
5. Sub-Committee decisions are final. Approved client funding requests will be reimbursed upon proof of successful completion of the course(s), along with original receipt.

Request for Funding

Date: _____

Name: _____

Address: _____

Postal Code: _____ Telephone: _____

Email: _____

Resume on file?

Yes_____ No_____

Please answer the following questions in the space provided. If you require more space, feel free to attach any additional information that you deem important to this request form.

1. What is your career/ employment goal? Please provide the title and a brief description of the employment you wish to pursue.

2. Why do you believe this employment goal is realistic? Have you seen jobs listed, spoken to key people or researched opportunities?

3. What abilities, skills and strengths do you already have that will help you reach your employment goal?

4. How would this funding help you reach your employment goal?

5. Have you applied to access any other training funds?

Training Requested: _____

Name of Training Provider/ Institute: _____

Address: _____ Postal Code _____

Phone: _____ Fax: _____

Start Date: _____ End Date: _____

Number of Hours per week: _____

Total Training/ Tuition Amount Requested: _____

For Your Information: If you are presently collecting Employment Insurance and are planning to attend any training courses, it is important that you inform Service Canada and get approval prior to attending the training. Failure to receive approval may result in discontinuation of your Employment Insurance Benefits.

Coordinator Signature

Date

Approval

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Committee Member Signature